

Board of Directors Monthly Meeting
Monday February 7, 2022 at 5:00 PM

MINUTES

- A. Call to Order: The meeting was called to order at 5:01 PM by President Randy Parker.**
- B. Roll Call: Present were President Randy Parker, Secretary Mary Corcoran, Treasurer Amy Houck, Members Bill Black, Dave Hollis and Erin McKinstry. Also present was Director Administration and Business Sue Bergstrom. Absent; Hope Finley and Shane Kimberlin.**
- C. Announcements and Introductions: There were no announcements or introductions.**
- D. Approval of Agenda: Houck moved to approve the agenda as amended with at the addition of L the Department of Labor Report. The motion was seconded by Hollis and passed unanimously.**
- E. Approval of Minutes from previous meetings: McKinstry moved to accept the meeting minutes of January 10, 2022. The motion was seconded by Hollis and passed unanimously.**
- F. Education Minute**
 - 1. Hollis-Listener Area Description report**
 - a. The road to McCarthy is particularly challenging especially in the winter. This can complicate radio station equipment maintenance. One example shows the logistics required to repair a breakdown that involved onsite legwork by Hollis, John Anderson locating a part, and engineer Van Kraft's advice. The outage lasted about 3 weeks.**

b. Copper Valley generously stepped up to facilitate repairs and supports sites and repairs at McCarthy and Cordova.

2. Assignment for next meeting: None

G. Information Items: None

H. Old Business

- 1. Dr. Silveira lease (attached)- Corcoran moved to approve the tenant's lease agreement. Lease terms no longer must be renewed annually. Tenant and landlord each may terminate with 90 day notice. The motion was seconded by Houck and passed unanimously.**
- 2. Membership form draft 2 (attached)- tabled for an update.**
- 3. Schedule board elections- The board agreed by acclamation to send ballots to membership by February 12.**
- 4. Schedule annual member meeting- The board agreed by acclamation to set the member meeting on Monday, March 14 at 5pm. A regular board meeting will follow.**
- 5. Board self evaluation (from BoardPacket Jan10)- The board agreed by acclamation to schedule a self-evaluation work session by February 18.**
- 6. Board Planning Calendar (attached)- The board has the opportunity to comment on this draft. The calendar will be approved as appendix of the Board Policy Manual update.**

I. Executive session -tentative: Tabled

J. New Business - none

K. Director of Administration Report (attached)

- 1. Bergstrom informed the board of lawyers' notification of FCC approval for KXKM, KCHU, and KXGA licenses.**

- 2. The board will address the response letter from CPB response at the March meeting.**

L. DOL report

- 1. Bergstrom explained that there were multiple problems getting the correct employee survey needed for workers comp sent to the insurance company Liberty Mutual. KCHU received notice of the policy cancelation within a couple months of the new fiscal year. Bergstrom did not realize that the insurance was not renewed on July 1 until the Department of Labor notification. This violation carries a fine of approximately \$2000. The Board resolution has been sent to members for individual signatures. That page needs to be sent back to Bergstrom before March 1.**

M. Director of Programming and Operations Report (attached)

N. Committees Updates-See Committee listing for members

- 1. BROTCOMM- See H6.**
- 2. Events- Bergstrom reported that the Valentines Day Fundraiser is on February 14, from 12:30-3 and in the evening.**

O. Schedule next meeting: The next meeting was scheduled for Monday, March 14, at 5:00 pm by acclamation.

- 1. Members excused from next meeting _____**

P. Adjournment: Houck moved to adjourn. Corcoran seconded and the motion passed unanimously. Parker adjourned the meeting at 5:58 pm.

Committee Membership

- a. Building Committee - Parker, Devens**
- b. Finance - Kimberlin, Bergstrom, Parker, McKinstry**
- c. Fundraising - Houck, Kimberlin, Devens, O'Connor, Hollis, Finley**
- d. Events - Kimberlin, Devens, Black, Hollis, Finley**
- e. Board Recruitment, Orientation and Training - Houck, Corcoran, Bergstrom**