

Board of Directors Monthly Meeting
Monday June 13, 2022 at 5:00 PM

MINUTES

- A. Call to Order: The meeting was called to order at 5:03 PM by President Randy Parker.**
- B. Roll Call: Present were President Randy Parker, Secretary Mary Corcoran, Treasurer Shane Kimberlin, Members Bill Black, Dave Hollis, Amy Houck, and Greg Parrish. Also present were Director Administration and Business Sue Bergstrom and Director of Programming and Operations James Devens. Absent; Hope Finley and Erin McKinstry (excused).**
- C. Announcements and Introductions: There were no announcements or introductions.**
- D. Approval of Agenda: Corcoran moved to approve the agenda. The motion was seconded by Hollis and passed unanimously.**
- E. Approval of Minutes from previous meetings: Corcoran wished to amend the minutes of June 9, 2022 to identify Randy Parker and note that Greg Parrish was absent. Hollis moved to accept the meeting minutes of May 9, 2022, and to accept the meeting minutes of June 9, 2022, as amended. The motion was seconded by Parrish and passed unanimously.**
- F. Executive Session-Personnel**
- 1. The Board agreed to go into Executive Session for personnel matters with Sue Bergstrom as Human Resource representative at 5:07pm.**
 - 2. The Programming and Operations Director joined the session at 7:10pm. The Human Resource representative left the session at 7:12pm.**
 - 3. The Board agreed to end the Executive Session at 8:17pm**

- G. Education Minute**
 - 1. none
 - 2. **Assignment for next meeting: Bergstrom: Personnel manual**
- H. Information Items:**
 - 1. **Due to the length of the meeting, the Board agreed to table the remainder of the agenda until the next meeting.**
- I. Old Business –**
 - 1. **New equipment expenditure for updating EAS plan for this calendar year**
- J. New Business**
- K. Director of Administration Report (attached) Amy Moved to Hollis 2nd to table the rest of the items. Passed unanimously.**
- L. Director of Programming and Operations Report (attached)**
- M. Committees Updates-See Committee listing for members**
- N. Schedule next meeting: The next meeting was scheduled for Monday, July 11, at 5:00 pm by acclamation.**
 - 1. **Members excused from next meeting_____**
- O. Adjournment: Adjourned by consensus the meeting at 8:20 pm.**

Committee Membership

- a. **Building Committee - Parker, Devens**
- b. **Finance - Kimberlin, Bergstrom, Parker, McKinstry**
- c. **Fundraising - Houck, Kimberlin, Devens, O'Connor, Hollis, Finley**
- d. **Events - Kimberlin, Devens, Black, Hollis, Finley**
- e. **Board Recruitment, Orientation and Training - Houck, Corcoran, Bergstrom**