

Board of Directors Monthly Meeting
Monday August 15, 2022 at 5:00 PM

MINUTES

- A. Call to Order: The meeting was called to order at 5:16 PM by President Randy Parker after the Director of Administration and Business determined that KCHU bylaws allow a majority of the 7 remaining board members to constitute a quorum.**
- B. Roll Call: Present were President Randy Parker, Secretary Mary Corcoran, Members Bill Black, and Dave Hollis. Also present were Director Administration and Business Sue Bergstrom. Absent; Director of Programming and Operations James Devens, Shane Kimberlin, Amy Houck, and Greg Parrish.**
- C. Announcements and Introductions: There were no announcements or introductions.**
- D. Approval of Agenda: Black moved to approve the agenda as amended to postpone an Executive Session. The motion was seconded by Hollis and passed unanimously.**
- E. Approval of Minutes from previous meetings: Black moved to accept the meeting minutes of June 13, 2022. The motion was seconded by Hollis and passed unanimously.**
- F. Executive Session: Personnel- postponed.**
- G. Education Minute**
- 1. Bergstrom: Financials—Audit Prep**
 - a. The Director prepares and submits the following to the auditors—confirmation letters from Grantors, EEO, human rights offices, bank accounts per fiscal year, board list, balance sheets, etc.**
 - b. The auditor scrutinizes the submittals and issues reports.**

2. Assignment for next meeting: None

H. Information Item

1. Board member resignations

- a. Prospective board members can be contacted and see if they are interested.**

I. Old Business

- 1. New equipment expenditure for updating EAS plan for this calendar year- tabled until the Director of Programming and Operations attends a meeting.**

J. New Business - None

K. Director of Administration Reports

- 1. Tabled from June 13 meeting (attached)**
2. July 11 report (attached)
a. IRS late tax payment was due to an expired password about which the Director was not informed. The Director has notified the IRS.
3. August Report will be sent separately
a. Valdez Grant submittal date is 8/19/22

L. Director of Programming and Operations Reports

- 1. Tabled from June 13 meeting (attached)**
2. July 11 report (attached) includes-
a. satellite array now
b. satellite array recommended changes
3. August Report will be sent separately

M. Committees Updates-See Committee listing for members

N. Schedule next meeting: The next meeting was scheduled for Monday, 9/12/22, at 5:00 pm by acclamation. A Board Retreat in Valdez is scheduled for 9/22 (travel day) through 9/25 (travel day), presentation will be on 9/23-9/24/22.

- 1. Members excused from next meeting_____**

O. Adjournment: Corcoran moved to adjourn. Hollis seconded and the motion passed unanimously. Parker adjourned the meeting at 5:46 pm.

Terminal Radio, Inc.
128 Pioneer Drive
Valdez, Alaska 99686

Meeting Location: 128 Pioneer Dr, Valdez
Teleconference: **(844) 844-0414**
Conference Code: **7898321#**

Committee Membership

- a. Building Committee - Parker, Devens**
- b. Finance - Kimberlin, Bergstrom, Parker, McKinstry**
- c. Fundraising - Houck, Kimberlin, Devens, O'Connor, Hollis, Finley**
- d. Events - Kimberlin, Devens, Black, Hollis, Finley**
- e. Board Recruitment, Orientation and Training - Houck, Corcoran, Bergstrom**