

Terminal Radio, Inc.
128 Pioneer Drive
PO Box 467.
Valdez, Alaska 99686

Meeting Location: 128 Pioneer Dr, Valdez
Teleconference: Outside 907 area code **1+844 844-0414**
Within 907 area code- toll charges may apply: **1+605 313-4351**
Conference Code: **7898321**

Board of Directors Monthly Meeting
Monday November 21, 2022 at 5:00 PM

MINUTES

- A. Call to Order: The meeting was called to order at 5:00 PM by President Randy Parker.**
- B. Roll Call: Present were President Randy Parker, Secretary Mary Corcoran, Treasurer Shane Kimberlin, Members Bill Black, Dave Hollis, and Greg Parrish. Also present (arrived 5:04pm due to technical issues) were Director Administration and Business Sue Bergstrom and Director of Programming and Operations James Devens.**
- C. Announcements and Introductions: There were no announcements or introductions.**
- D. Approval of Agenda: Kimberlin moved to approve the agenda. The motion was seconded by Hollis and passed unanimously.**
- E. Approval of Minutes from previous meetings: Parrish moved to accept the meeting minutes of September 12, 2022. The motion was seconded by Hollis and passed unanimously.**
- F. Education Minute**
 - 1. Bergstrom: NFFS training (scheduled for Oct 17 meeting) referencing the CPB webinar “Completing the FSR” and “What is NFFS”**
 - 2. Assignment for next meeting: None**
- G. Director of Programming and Operations Report**
 - 1. Devens described changes to the satellite reception— increased signal strength, but not reception.**
 - 2. The XDS digital media receiver quit completely allowing no APRN data. Some can be received by alternate route but nothing in the morning broadcast. Replacement cost is approximately \$8000. An engineer on site could possible repair the device at between \$1000 and \$3000.**

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- 3. Devens explained a variety of broadcast options to fill the time APRN was off air.**
- 4. He consulted with Coast Alaska and Van Craft to estimate repair cost.**

H. Information Items:

- 1. Bergstrom: Annual membership meeting and elections**
 - a. Set date and place- Bergstrom will collate the membership list by the end of the week.**
 - b. 3 seats on the ballot (Parker, Black and vacant)**
- 2. Corcoran: Correspondence from Van Craft regarding a request to purchase a laptop for the Director of Programming and Operations-Bergstrom stated she had ordered a laptop and expects to receive it by November 30.**

I. Old Business –

- 1. CAB: Parker has asked a non-board member to ask around for people interested in serving. Parrish supports getting the board active again. The last meeting was in 2016, according to the website.**

J. New Business - None

K. Director of Administration Report

- 1. There is little to add to October's report.**
- 2. Bergstrom met with the City of Valdez Council regarding the FM Transmitter grant application. She is communicating with city council members who have asked for more information.**
- 3. The KCHU fund drive netted \$3600 (may be updated).**
- 4. Gaming report**

L. Committees Updates-See Committee listing for members-

M. Executive Session: Personnel- This will be rescheduled on a different day due to the meeting length.

N. Schedule next meeting: The next meeting was scheduled for Monday, December 5, at 5:00 pm by acclamation. This will precede the annual membership meeting- TBA.

- 1. Members excused from next meeting_____**

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- O. Adjournment: Black moved to adjourn. Parrish seconded and the motion passed unanimously. Parker adjourned the meeting at 6:04 pm.**

Committee Membership

- a. **Building Committee - Parker, Devens**
- b. **Finance - Kimberlin, Bergstrom, Parker, McKinstry See K3**
- c. **Fundraising - Houck, Kimberlin, Devens, O'Connor, Hollis, Finley**
- d. **Events - Kimberlin, Devens, Black, Hollis, Finley**
- e. **Board Recruitment, Orientation and Training - Houck, Corcoran, Bergstrom**