MINUTES

A. Call to Order: The meeting was called to order at 5:00 PM by President Randy Parker.

B. Roll Call: Present were President Randy Parker, Secretary Mary Corcoran, Treasurer Shane Kimberlin, Members Bill Black, Dave Hollis, and Greg Parrish. Also present (arrived 5:04pm due to technical issues) were Director Administration and Business Sue Bergstrom and Director of Programming and Operations James Devens.

C. Announcements and Introductions: There were no announcements or introductions.

D. Approval of Agenda: Kimberlin moved to approve the agenda. The motion was seconded by Hollis and passed unanimously.

E. Approval of Minutes from previous meetings: Parrish moved to accept the meeting minutes of September 12, 2022. The motion was seconded by Hollis and passed unanimously.

F. Education Minute
   1. Bergstrom: NFFS training (scheduled for Oct 17 meeting) referencing the CPB webinar “Completing the FSR” and “What is NFFS”
   2. Assignment for next meeting: None

G. Director of Programming and Operations Report
   1. Devens described changes to the satellite reception—increased signal strength, but not reception.
   2. The XDS digital media receiver quit completely allowing no APRN data. Some can be received by alternate route but nothing in the morning broadcast. Replacement cost is approximately $8000. An engineer on site could possible repair the device at between $1000 and $3000.
3. Devens explained a variety of broadcast options to fill the time APRN was off air.
4. He consulted with Coast Alaska and Van Craft to estimate repair cost.

H. Information Items:
1. Bergstrom: Annual membership meeting and elections
   a. Set date and place- Bergstrom will collate the membership list by the end of the week.
   b. 3 seats on the ballot (Parker, Black and vacant)
2. Corcoran: Correspondence from Van Craft regarding a request to purchase a laptop for the Director of Programming and Operations-Bergstrom stated she had ordered a laptop and expects to receive it by November 30.

I. Old Business –
1. CAB: Parker has asked a non-board member to ask around for people interested in serving. Parrish supports getting the board active again. The last meeting was in 2016, according to the website.

J. New Business - None

K. Director of Administration Report
1. There is little to add to October’s report.
2. Bergstrom met with the City of Valdez Council regarding the FM Transmitter grant application. She is communicating with city council members who have asked for more information.
3. The KCHU fund drive netted $3600 (may be updated).
4. Gaming report

L. Committees Updates-See Committee listing for members-

M. Executive Session: Personnel- This will be rescheduled on a different day due to the meeting length.

N. Schedule next meeting: The next meeting was scheduled for Monday, December 5, at 5:00 pm by acclamation. This will precede the annual membership meeting- TBA.
1. Members excused from next meeting________________
O. **Adjournment:** Black moved to adjourn. Parrish seconded and the motion passed unanimously. Parker adjourned the meeting at 6:04 pm.

---

**Committee Membership**

a. **Building Committee** - Parker, Devens  
b. **Finance** - Kimberlin, Bergstrom, Parker, McKinstry [See K3](#)  
c. **Fundraising** - Houck, Kimberlin, Devens, O'Connor, Hollis, Finley  
d. **Events** - Kimberlin, Devens, Black, Hollis, Finley  
e. **Board Recruitment, Orientation and Training** - Houck, Corcoran, Bergstrom