

Terminal Radio, Inc.
128 Pioneer Drive
PO Box 467.
Valdez, Alaska 99686

Meeting Location: 128 Pioneer Dr, Valdez
Teleconference: Outside 907 area code **1+844 844-0414**
Within 907 area code- toll charges may apply: **1+605 313-4351**
Conference Code: **7898321**

Board of Directors Monthly Meeting
Monday December 5, 2022 at 5:00 PM

MINUTES

- A. Call to Order: The meeting was called to order at 5:02 PM by President Randy Parker.**
- B. Roll Call: Present were President Randy Parker, Secretary Mary Corcoran, Members Bill Black, Dave Hollis, and Greg Parrish. Also present were Director Administration and Business Sue Bergstrom and Director of Programming and Operations James Devens. Absent; Shane Kimberlin.**
- C. Announcements and Introductions: Scott Pegau has expressed an interest in becoming a board member. His name will be added to the ballot.**
- D. Approval of Agenda: Black moved to approve the agenda. The motion was seconded by Hollis and passed unanimously.**
- E. Approval of Minutes from previous meetings: Hollis moved to accept the meeting minutes of November 21, 2022. The motion was seconded by Black and passed unanimously.**
- F. Education Minute**
 - 1. Devens presented a satellite update. The satellite can be negatively affected by forces like seismic, wind etc. He has made adjustments but it appeared that the receiver had failed. Actually APRN had been sending broadcasts in a format that did not work for KCHU. This has been corrected. KCHU may still need a professional to adjust the satellite. Our NPR satellite is working normally.**
 - 2. Assignment for next meeting: None**
- G. Information Items:**
 - 1. Devens tested the capabilities of the newly purchased Operations & Programming laptop. Most**

Terminal Radio, Inc.
128 Pioneer Drive
PO Box 467.
Valdez, Alaska 99686

Meeting Location: 128 Pioneer Dr, Valdez
Teleconference: Outside 907 area code **1+844 844-0414**
Within 907 area code- toll charges may apply: **1+605 313-4351**
Conference Code: **7898321**

of what Devens does is possible to be done remotely. Call or text Devens at 255-4248 if you see a need ie. Reboot the streaming computer.

H. Old Business

1. Annual Meeting and Ballots

- a. Based on the timeline to send ballots, the Annual Membership meeting that includes counting votes is set for Monday, January 9, 2023.**
- b. Three seats are open for election.**
- c. Bergstrom expects to send ballots should be sent by Friday, December 9, 2022.**

I. New Business

- 1. Devens explained his request to purchase a used studio console for \$1500 plus shipping that will provide 3 additional dedicated channels to accommodate additions of an FM frequency. A New console would cost approximately \$15,000.**
- 2. Corcoran moved to purchase the used console for \$1500 plus shipping from Bay up to \$2000. The motion was seconded by Hollis and adopted unanimously.**

J. Director of Administration Report

- 1. See the Administrator and Business report. Additional information includes the following:**
 - a. Currently KCHU has 120 members.**
 - b. Bergstrom will send a quarterly report 12/6/22.**
 - c. The M.J. Murdoch Charitable Trust funding request will be based on Devens' equipment list.**
 - d. The application for the United Way grant is due 12/15. Examples of costs include \$8,000 for 4 computers and possibly a contribute to FM project.**
 - e. KCHU Pod Cast has problems. Bergstrom will address this as time allows.**
 - f. The Newsletter accompanying the membership ballots will include candidate bios, an update from Operations and Programming and a solicitation for listener feedback.**

K. Director of Programming and Operations Report

Terminal Radio, Inc.
128 Pioneer Drive
PO Box 467.
Valdez, Alaska 99686

Meeting Location: 128 Pioneer Dr, Valdez
Teleconference: Outside 907 area code **1+844 844-0414**
Within 907 area code- toll charges may apply: **1+605 313-4351**
Conference Code: **7898321**

- 1. Devens reported on the upgrade to streaming equipment. There does seem to be an improvement. He does not have an explanation of why it quits around 7AM. It may be a software issue. Hardware does not seem to be problematic. He will continue to monitor it. Options to consider for a fix follow:
 - a. Option 1 Have a dedicated streaming computer**
 - b. Option 2 Use other streaming services. These may be not self serviceable and do not involve a computer.****
 - 2. Regarding the status of the Community Advisory Board, Devens has several people interested. He will increase his effort to organize the group. Official correspondence will start after the New Year. CAB membership should contact Devens by phone and email.**
- L. Committees Updates-See Committee listing for members**
- 1. Fundraising and Events. Devens cited member volunteers for organizing a silent auction fundraiser at the Valdez Brewing Company to benefit the FM project. A New Year's party is planned at the Valdez Civic Center and will potentially include catering (bar). Entertainment is being planned.**
 - 2. Bergstrom recommended that Corcoran remove inactive committee members.**
- M. Schedule next meeting: The next meeting was scheduled for Monday, January 9, 2023, at 5:00 pm by acclamation.**
- 1. Members excused from next meeting _____**
- N. Adjournment: Black moved to adjourn. Hollis seconded and the motion passed unanimously. Parker adjourned the meeting at 5:59 pm.**

Committee Membership: Updated 12/5/22

- a. Building Committee - Parker, Devens**
- b. Finance - Kimberlin, Bergstrom, Parker**
- c. Fundraising - Houck, Kimberlin, Devens, Hollis**
- d. Events - Kimberlin, Devens, Black, Hollis**
- e. Board Recruitment, Orientation and Training - Corcoran, Bergstrom**