

Terminal Radio, Inc.  
128 Pioneer Drive  
PO Box 467.  
Valdez, Alaska 99686

Meeting Location: 128 Pioneer Dr, Valdez  
Teleconference: Outside 907 area code **1+844 844-0414**  
Within 907 area code- toll charges may apply: **1+605 313-4351**  
Conference Code: **7898321**

**Board of Directors Monthly Meeting**  
Monday April 3, 2023 at 5:00 PM

**MINUTES**

- A. Call to Order: The meeting was called to order at 5:06 PM by President Randy Parker.**
- B. Roll Call: Present were President Randy Parker, Vice President Scott Pegau, Secretary Mary Corcoran, members Bill Black, Dave Hollis, and Greg Parrish (arrived 5:09pm). Also present were the Director Business and Administration Sue Bergstrom and the Director of Programming and Operations James Devens. Absent; Treasurer Shane Kimberlin.**
- C. Announcements and Introductions: There were no announcements or introductions.**
- D. Approval of Agenda: Pegau moved to approve the agenda as amended. The motion was seconded by Hollis. Corcoran explained that the reference to Directors' evaluations should have made clear that the Directors of B&A and O&P were due to be evaluated. The motion passed unanimously.**
- E. Approval of Minutes from previous meetings: Pegau moved to accept the meeting minutes of March 6, 2023. The motion was seconded by Hollis and passed unanimously.**
- F. Education Minute**
- 1. Parrish asked for suggestions of appropriate topics. In addition he had heard from Linda Rutledge who will use the Yagi antenna. Corcoran will get it to Parrish.**
  - 2. Assignment for next meeting: Devens will Inform the board about next year's automation projects.**
  - 3. Information Items:**
    - a. Corcoran: Legislative budget update: public broadcasting. HB39 is in its second reading on the House floor. The \$1 million for public radio amendment was added by Juneau Rep. Sara Hannan. Attached to the line item is "It is the intent of the legislature that the Department of Administration allocate funds for public radio grants to rural stations whose broadcast coverage areas serve 20,000 people or less."**
      - 1. Bills can be tracked through the legislature's website [akleg.gov](http://akleg.gov)>Bills & Laws>Tools>Bill**

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**Tracking Management System and/or by texting 559 246-2529. Type the bill's number in the message field (for example HB39).**

**2. Devens emailed the board a confirmation of EAS sole service.**

**b. The Board scheduled a Work session on Monday April 24, at 5:00PM for the Directors' Evaluations. Directors were asked to submit their self evaluations by Monday, April 17.**

**G. Old Business-None**

**H. New Business-None**

**I. Director of Administration Report (attached). Additional items follow.**

- 1. Pegau asked if a time extension for the board training grant was possible. Bergstrom replied that we could go that way but the timing is an issue. It's probably better to return funds and apply later. That's up to BROTCOMM.**
- 2. Pegau offered a rewrite on Cordova community page located on the KCHU website. Bergstrom welcomed that and will plug it in.**

**J. Director of Programming and Operations Report (attached). Additional items follow.**

- 1. The schedule has had some unexplained irregularities lately which could be attributed to outdated computers. Devens will check tomorrow. If automatic switching has gone bad, then it's bad hardware.**
- 2. New equipment is on its way. Devens has been preparing the studio for that. The radio engineer will be needed for some tasks. The tower crew will schedule after the equipment is on site. With the project possibly coming in under budget (through direct negotiations with vendors), there may be funds left to be transferred to general funds.**
- 3. The generator at the FM site has had 5-6 outages. The battery that serves to keep power on may have been cold damaged. Devens will build a battery box with warming plate to prevent winter damage in the future. The Directors are looking at grant opportunities to replace the 40 year-old generator.**
- 4. Filing a Gaming report with the Department of Revenue allows KCHU to add an operator. Devens explained the**

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**difference between an operator and vendor (currently local). An operator can order directly from a game supplier (assuming it's a trusted source like the AK State Lottery) and sell on our behalf. If KCHU can be selected by the state lottery, returns could be between \$6000-\$200,000/yr.**

- a. Prior to that, Devens' needs to retake the gaming test. KCHU needs three members. Currently accounting is complicated based on a problem due to a closed account (6-7 yrs ago) and inaccessible files on the GM computer. Bergstrom is assisting with this.**
- b. Pegau may be willing to be the third qualified person, if he's needed.**

- K. Committees Updates-See Committee listing for members**
- 1. Fundraising: Pegau asked if the BOD members are eligible to participate in split-the-pot raffle. They may as long as the winner does not pick the winning ticket.**
  - 2. Finance: Pegau offered to join this committee.**
  - 3. BROTCOMM: Pegau also offered to join this committee. Devens will pass along information to Valdez individuals who have expressed interest in joining the Board.**
- L. Executive session Personnel began at 5:58PM. The meeting was called back into order at 6:17PM.**
- M. Schedule next meeting: The next meeting was scheduled for Monday, May 8, at 5:00 pm by acclamation.**
- 1. Members excused from next meeting\_\_\_\_\_**
- N. Adjournment: Corcoran moved to adjourn. Parrish seconded and the motion passed unanimously. Parker adjourned the meeting at 6:20 pm.**

### **Committee Membership**

- a. Building Committee - Parker, Devens**
- b. Finance - Kimberlin, Parker**
- c. Fundraising - Kimberlin, Devens, Hollis**
- d. Events - Kimberlin, Devens, Black, Hollis**
- e. Board Recruitment, Orientation and Training - Corcoran, Parker**