

Terminal Radio, Inc.  
128 Pioneer Drive  
PO Box 467.  
Valdez, Alaska 99686

Meeting Location: 128 Pioneer Dr, Valdez  
Teleconference: Outside 907 area code **1+844 844-0414**  
Within 907 area code- toll charges may apply: **1+605 313-4351**  
Conference Code: **7898321**

**Board of Directors Monthly Meeting**  
Monday July 17, 2023 at 5:00 PM

**MINUTES**

- A.** Call to Order: The meeting was called to order at 5:01 PM by President Randy Parker.
- B.** Roll Call: Present were President Randy Parker, Vice President Scott Pegau, Secretary Mary Corcoran, and Member Dave Hollis. Also present was Director Business and Administration Sue Bergstrom. Absent; Treasurer Shane Kimberlin, Bill Black and Greg Parrish.
- C.** Announcements and Introductions: There were no announcements or introductions.
- D.** Approval of Agenda: Pegau moved to approve the agenda. Corcoran asked about addressing a listener letter. Parker will let Staff handle it. The motion was seconded by Hollis and passed unanimously.
- E.** Approval of Minutes from previous meetings: Pegau moved to accept the meeting minutes of June 12, 2023. The motion was seconded by Hollis and passed unanimously.
- F.** Education Minute
  - 1.** None
  - 2.** Assignment for next meeting: None
- G.** Information Items:
  - 1.** Revised board calendar draft-Corcoran.
    - a.** There was a question regarding when the new fiscal year's budget will be approved. It is not currently ready but will be sent for the next meeting or possibly before. There was discussion about when budgets were reviewed, revised and approved. Bergstrom suggested leaving those calendar items in place.
    - b.** Sign conflict of interest form should be added to December.
    - c.** Regarding committee meetings and chair assignments, members volunteered to chair the following respectively:
      - 1.** Parker -Building and BROTCOMM.
      - 2.** Pegau -Finance. Normally this would fall to the treasurer. Pegau will check with Kimberlin. Bergstrom stated that Finance Committee may preview audit materials, and receive the final audit first, in addition to the quarterly and annual financials.
      - 3.** Hollis -Fundraising and Events.
  - 2.** Strategic Plan revisions—Members discussed changes to the Short term goals and objectives suggested by Pegau.
    - a.** #1 goal replacement—Evaluate the success of the two-person management team.
      - 1.** Under that goal add objective “Balance expectations of the staff and the board”. Delete remaining objectives.
    - b.** #2 goal—Keep financial stability plan with update to remove “... COVID restrictions...” as well as “Amazon Smile”.
      - 1.** Add objective “Increase sustaining membership by 25%”.

